



October 5, 2020

**NATIONAL CRIME INFORMATION CENTER (NCIC)
TECHNICAL AND OPERATIONAL UPDATE (TOU) 20-5**

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SECTION 1 -- MESSAGE TO CJIS SYSTEMS OFFICERS (CSO)

Section 2.1 provides an update to the FBI Telephone and ORI List.

Section 2.2 supplies an update to the United States Secret Service positive response to an NCIC online query.

Section 2.3 provides information on the addition of the Blue Alert caveat to the NCIC Wanted Person, Missing Person, Violent Person, and Vehicle Files.

Section 2.4 supplies an update to the NCIC ICJ.

Section 2.5 provides an update to the Known or Suspected Terrorist handling codes.

Section 2.6 supplies an update to the United States Code reference related to the entry of missing persons under the age of 21.

Section 2.7 provides an update to INTERPOL query access to NCIC Files.

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TOUs are also available via the Law Enforcement Enterprise Portal (LEEP). To access the TOUs on the LEEP, go to JusticeConnect, then, under Communities, join the NCIC Community. Users with questions concerning access to LEEP should contact the LEEP Help Desk at 888-334-4536.

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SECTION 2 – SYSTEM CHANGES

2.1 UPDATE TO THE FBI TELEPHONE AND ORIGINATING AGENCY IDENTIFIER (ORI) LIST

AFFECTED BY CHANGE:

Introduction

EFFECTIVE DATE:

Immediate

Background

This Technical and Operational Update documents changes to the Federal Bureau of Investigation telephone and ORI contact list.

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

INTRODUCTION**6 – CONTACT INFORMATION****6.4 FBI TELEPHONE AND ORI LIST**

Office	Telephone	ORI	E-mail Address
CJIS Division Main Switchboard	304-625-2000		
CJIS Audit Unit	304-625-3020	DCFBIWA03	acjis@leo.gov cjisaudit@fbi.gov
Interstate Identification Index	304-625-3652	DCFBIWA10	fbi-iii@leo.gov fbi.gov
NCIC OPERATIONS			
Code Assignments	304-625-3000	DCFBIWAQ9	ioau@leo.gov fbi.gov
Network Operations Center	304-625-3030		HQ-DIV01-CJIS- NOC@fbi.gov
Off-line Search	304-625-3000	DCFBIWAQ9	ioau@leo.gov fbi.gov
ORI Assignments/Modifications	304-625-3598 304-625-4543	DCFBIWA37	ori@leo.gov
Quality Control/Data Integrity	304-625-3000		acjis@leo.gov
Systems Security	304-625-2000		
Training	304-625-4801 877-FBI-NCIC (324-6242) (toll free)	DCFBIWAN1	tseu@leo.gov ncictraining@fbi.gov

2.2 UPDATE A UNITED STATES SECRET SERVICE POSITIVE RESPONSE TO AN NCIC ONLINE QUERY

AFFECTED BY CHANGE:

Introduction
Protective Interest File

EFFECTIVE DATE:

Immediate

Background

The United States Secret Service (USSS) historically entered information on individuals whom they reasonably believed posed a physical threat to a protected person into the NCIC USSS Protective File using an Enter Wanted Person (EW) transaction. In 2007, the FBI Director approved the expansion of the USSS Protective File to allow federal, state, and local agencies to enter records of threateners to protectees. The name of the NCIC file was modified to the Protective Interest File (PIF). The NCIC Operations and Policy Unit and the USSS identified the historical method for entries was no longer required since the USSS is only programmed to conduct entries directly into the PIF.

System Changes

The NCIC System will be updated by removing system edits required to enter individuals by the USSS into the PIF using the EW transaction. The NCIC System will be updated by removing edits pertaining to the historical process for the USSS entering records who posed threats to protected persons. The elimination of the NCIC System edits in this TOU will not impact CJIS System Agencies or require system level changes.

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

2 – NCIC MESSAGES

2.5 INQUIRY

2.5.6.7 Protective Interest File Message

~~WARNING – DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.~~

~~This message precedes a Protective Interest File record response when the ORI is DCSS80201.~~

~~***** REPEAT – DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION –
***CALL COLLECT U.S. SECRET SERVICE HEADQUARTERS, TEL NO. 202 406-5000 –
WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL –
JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES. –~~

~~***DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES*****~~

~~This message appears after each Protective Interest File record in the response when the ORI is DCSS802Q1. The phrase is a reminder to the inquiring agency that the Secret Service has interest in the subject of the record, and no arrest should be made based on the information received.~~

~~WARNING – DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER AND POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 FOR FURTHER INFORMATION.~~

~~This message precedes a Protective Interest File record response when the ORI is ++USM++++.~~

~~***** CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES. ***DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES*****~~

~~***DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES*****~~

~~This message appears after each Protective Interest File record when the ORI of record is ++USM++++. The phrase is a reminder to the inquiring agency that the U.S. Marshals Service has interest in the subject of the record, and no arrest should be made based on the information received.~~

~~WARNING – DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN IDENTIFYING INFORMATION. IMMEDIATELY CONTACT AGENCY FOR FURTHER INFORMATION.~~

~~This message precedes a Protective Interest File record response when the ORI is not DCSS802Q1 or ++USM++++.~~

~~***** CONTACT LAW ENFORCEMENT AGENCY THAT ENTERED RECORD WHICH HAS BEEN~~

NOTIFIED OF THIS TRANSACTION. THIS RECORD IS
FOR CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

This message appears after each Protective Interest File record when the ORI of record is not ~~DCSS802Q1~~ or ++USM++++. The phrase is a reminder to the inquiring agency that a law enforcement agency has an interest in the subject of the record, and no arrest should be made based on the information received.

PROTECTIVE INTEREST FILE**1 – INTRODUCTION****1.3 MESSAGE KEY (MKE) CODES**

Message	MKE	Translation
Entry	EPI	POTENTIALLY DANGEROUS TO U.S. SECRET SERVICE PROTECTEE POTENTIALLY DANGEROUS TO USMS PROTECTEE POTENTIALLY DANGEROUS TO PROTECTEE
	EPIC	POTENTIALLY DANGEROUS TO U.S. SECRET SERVICE PROTECTEE – CAUTION POTENTIALLY DANGEROUS TO USMS PROTECTEE – CAUTION POTENTIALLY DANGEROUS TO PROTECTEE -CAUTION
Modify	MPI	
Cancel	XPI	
Inquiry	QW QWA QWE QWF QWS QWB QWI ZW QV	

Entry of supplemental record of aliases and/or additional identifiers	ENPI	
Cancellation of supplemental record	XNPI	
Entry of supplemental stolen/fraudulent identifiers	ENPS	
Cancellation of stolen/fraudulent identifiers	XNPS	

*There is no specific MKE to query the Protective Interest File; however, a wanted person inquiry will return a hit response on this file if a match occurs.

A caution indicator should be added to the MKE EPI when it is known that a PIF subject is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances. The reason for the caution must be entered in the Caution and Medical Conditions (CMC) Field.

5 – INQUIRY

5.2 EXAMPLES OF INQUIRIES WITH NEGATIVE AND POSITIVE RESPONSES

5.2.1 Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT NAM/SMITH, JOHN J DOB/19511012 RAC/W SEX/M
NO NCIC WANT VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response

If the record contains ORI/DCSS802Q1, the following response will be returned:

1L01HEADER
WA1230000

~~WARNING - DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.
MKE/POTENTIALLY DANGEROUS TO U.S. SECRET SERVICE PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/DCSS802Q1 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011C0141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
DTT/20110803 OCA/12345627 SID/DC99999999
MIS/KNOWN TO THREATEN PRESIDENT
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS U.S. SECRET SERVICE INTELLIGENCE DIV WASHINGTON 202-406-5731
NIC/K146203706 DTE/20110804 DLU/20110804
***** REPEAT - DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION
***CALL COLLECT U.S. SECRET SERVICE HEADQUARTERS, TEL NO.202-406-5000
WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL
JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.~~

~~***DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES*****~~

If the record contains ORI/ ++USM++++, the following response will be returned:

1L01HEADER
WA1230000

WARNING - DO NO ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER AND
POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY CONTACT
USMS COMMUNICATIONS CENTER AT 202-307-9100 FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/MDUSM0123 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011C0141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/199
DTT/20110803 OCA/123456273 SID/MD99999999
MIS/KNOWN TO THREATEN FEDERAL COURT JUDGE LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS US MARSHALS SERVICE BALTIMORE FIELD OFFICE 301-307-6100
NIC/K146203706 DTE/20110804 DLU/20110804
***** CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 WHICH HAS BEEN
NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

If the record contains any other ORI, the following response will be returned:

1L01HEADER
WA1230000

WARNING - DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. IMMEDIATELY CONTACT AGENCY FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO PROTECTEE

CMC/05 - VIOLENT TENDENCIES

ORI/VASP01000 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US

SKN/DRK SMT/SC R HND

FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789

OLN/11111111 OLS/MD OLY/1999

DTT/20110803 OCA/123456273 SID/VA99999999

MIS/KNOWN TO THREATEN GOVERNOR

LIC/ABC123 LIS/MD LIY/2000 LIT/PC

VIN/2Y27H5LI00009 VYR/1975

VMA/PONT VMO/VEN VST/2D VCO/BLU

ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212NIC/K146203706

DTE/20110804 DLU/20110804

***** CONTACT LAW ENFORCEMENT AGENCY THAT ENTERED RECORD WHICH HAS BEEN
NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

2.3 ADDITION OF BLUE ALERT CAVEAT TO THE NCIC WANTED PERSON, MISSING PERSON, VIOLENT PERSON, AND VEHICLE FILES

AFFECTED BY CHANGE:

Introduction
Missing Person
Vehicle
Violent Person
Wanted Person

EFFECTIVE DATE:

January 5, 2021

Background

This TOU documents the addition of the Blue Alert caveat in the NCIC, which was approved by the Advisory Policy Board (APB) in December 2019. When "BLUE ALERT" is entered as the first ten characters of the Miscellaneous (MIS) Field in the Vehicle (felony only), Wanted Person, Violent Person, and Missing Person Files, NCIC will automatically generate a caveat in the corresponding record response.

A Blue Alert, as depicted in Public Law 114-12, is defined as "(1) the serious injury or death of a law enforcement officer in the line of duty, (2) an officer who is missing in connection with the officer's official duties, or (3) an imminent and credible threat that an individual intends to cause the serious injury or death of a law enforcement officer." Each state is given the latitude to develop their own Blue Alert Plan, with 35 currently participating. In order to utilize the BLUE ALERT functionality within the NCIC, the subject must be involved in a state-activated Blue Alert prior to entry.

System Changes

The NCIC System is adding a Blue Alert caveat that will be returned on Wanted Person, Missing Person, Violent Person, and Vehicle file records when "BLUE ALERT" is entered as the first ten characters in the MIS Field.

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

2.5 – INQUIRY

2.5.6 Positive Response to an On-line Inquiry

2.5.6.36 Blue Alert Message

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

This message appears immediately below the Message Key (MKE) translation on all NCIC Wanted Person and Violent Person record responses when BLUE ALERT is entered as the first ten characters in the MIS Field.

BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING IN THE LINE OF DUTY.

This message appears immediately below the Message Key (MKE) translation on all NCIC Missing Person record responses when BLUE ALERT is entered as the first ten characters in the MIS Field.

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS VEHICLE.

This message appears immediately below the Message Key (MKE) translation on all NCIC Vehicle File (felony vehicle) record responses when BLUE ALERT is entered as the first ten characters in the MIS Field.

2.9 ADMINISTRATIVE MESSAGES

2.9.2 OTHER ADMINISTRATIVE MESSAGES

2.9.2.36 \$.M. Nonunique Missing Person Notifications

A \$.M. Nonunique Missing Person Notification is sent to the ORI initiating a missing person nonunique identifier inquiry, QM. After NCIC has processed the inquiry, negative and positive notifications will be transmitted by NCIC to the ORI. Additional information can be found in the Missing Person File chapter of ~~the~~ this manual.

This is an example of a \$.M. Nonunique Missing Person Notification negative response:

\$.M.1N01HEADER
CA1012600

NO NCIC MISSING PERSON RECORD FOR YOUR INQUIRY ON:
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148

This is an example of a \$.M. Nonunique Missing Person Notification positive response:

\$.M.1N01HEADER
CA1012600

BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING
IN THE LINE OF DUTY.

NCIC HAS 36 POSSIBLE MATCHES TO YOUR INQUIRY ON:
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148
THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC NUMBERS
OF UP TO 20 OF THE HIGH SCORE RECORDS.

MKE/MISSING PERSON DISABILITY
ORI/DCFBIWA00 NAM/JONES, JASON J SEX/M RAC/W ETN/H POB/PA
DOB/19640101 HGT/511 WGT/145 EYE/BRO HAI/BRO
SMT/SC UL ARM
SOC/211440001
MNP/MP DLC/19790718 OCA/123 SID/MD99999999
MIS/BLUE ALERT LSW GRN SLACKS AND WHI PULLOVER
BLT/APOS CRC/U FPA/N
BXR/F
ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-1234
NIC/M107649846 DTE/19790801 0000 EDT DLU/20060328 1115 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MKE/MISSING PERSON INVOLUNTARY
ORI/MD1012699 NAM/THOMAS, TOM SEX/M RAC/W ETN/H POB/TX
DOB/19640606 HGT/509 WGT/153 EYE/BRO HAI/BRO
SKN/FAR SMT/TAT L LEG
MNP/MP DLC/19980529 OCA/CSD567 SID/MD99999999
MIS/LAST SEEN WEARING BLUE JEANS AND BLACK PULLOVER SHIRT
ORI IS ANY CITY PD MD 301 555-1212
NIC/M107650007 DTE/19980811 0000 EDT DLU/20080328 1115 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

M107649846 090 M107650007 090 M123456301 090 M123456401 090
M104545687 090 M123456202 090 M123456302 090 M123456402 090
M987654321 085 M123456203 085 M123456303 083 M123456403 080
M987654323 075 M123456204 075 M123456304 075 M123456404 075
M987654343 060 M123456205 057 M123456305 057 M123456405 057

The NCIC numbers (NICs) are listed in descending order by score. Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record(s) and contact the agency(s) that entered the record(s) to confirm possible matches.

WANTED PERSON**1 - INTRODUCTION****1.8 MESSAGE FIELD CODES AND EDITS**

MIS	Miscellaneous	<p>If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. More details can be found in the "MESSAGE FIELD CODE EDITS FOR ENTRY" Section of this chapter.</p> <p>SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or nonconforming 17-character VIN. If EXL code is 2 or B or is 5 or E, the MIS Field <u>must</u> contain additional information. Free text.</p>
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2 - ENTRY**2.7 MESSAGE FIELD CODE EDITS FOR ENTRY****2.7.4 MISCELLANEOUS**

Aliases, nicknames (monikers), vehicular data, date of birth, Social Security numbers, and operator's license numbers should not be entered in the MIS Field. All additional searchable data should be entered as a supplemental record (MKE/EN), illustrated and explained in "SUPPLEMENTAL RECORD" Section of this chapter, to increase the chances of a hit on the record.

For NCIC records with a code of 2 (felony warrants) or B (misdemeanor warrants) LIMITED EXTRADITION SEE MIS FIELD in the EXL Field, the MIS Field must contain details regarding the extradition authorized.

For NCIC records with the code of 5 (felony warrants) or E (misdemeanor warrants) EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD in the EXL Field, the MIS Field must contain the location from where the extradition is pending.

If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. The following caveat will appear immediately below the MKE translation on the record response:

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

5 – INQUIRIES

5.1 EXAMPLES OF INQUIRIES WITH NEGATIVE AND POSITIVE RESPONSES

The MKEs QW, QWA, QWE, QWF, QWS, and ZW are used for Wanted Person File inquiries. Record responses will be filtered based on each individual MKE used at the time of inquiry. The design of each MKE is as follows:

The Wanted Person File Inquiry (QW/ZW) is designed to limit responses to possible extraditable misdemeanor records and felony records regardless of extradition. The QW/ZW inquiry returns records with EXL Field codes 1-6, A, B, E, F, and code C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - All (QWA) is designed to return all felony and misdemeanor records regardless of extradition. Not all records included in a QWA response may be actionable by the inquiring agency; however, the information returned may provide investigative leads.

The Wanted Person File Inquiry - Extraditable (QWE) is designed to limit responses to felony and misdemeanor records that are possibly extraditable from the inquiring agency's location. The QWE returns records with EXL Field codes 1, 2, 5, 6, A, B, E, and F and codes 3 and C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - Felony (QWF) is designed to limit responses to only felony records regardless of extradition and will return records with EXL Field codes 1-6.

The Wanted Person File Inquiry - State (QWS) is designed to serve states that use NCIC in lieu of a state warrant database. The QWS returns all felony records with an EXL Field code of 1-6, and possible extraditable misdemeanors with an EXL Field code of A, B, E, F and C if the entering agency is from an adjacent state. The QWS also returns nonextraditable misdemeanors with an EXL Field code of D and the entering agency's ORI matches the first two characters of the inquiring agency's ORI.

In a positive response, Wanted Person File records will be returned first in the order of seriousness based on the EXL Field code at the time of entry (i.e., felonies 1-6 followed by misdemeanors A-F). Other records will be returned in the following order: Foreign Fugitive, Missing Person, Gang, Known or Suspected Terrorist, Violent Person, National Sex Offender Registry, Supervised Release, Immigration Violator, Protection Order, Identity Theft, Protective Interest, NICS Denied Transaction, License Plate, Vehicle, Boat, Vehicle/Boat Part, and Article Files.

If a Violent Person File record is returned, the following caveat will precede all file hits, including the Wanted Person File record:

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS RESPONSE IN ITS

ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

Wanted Person File inquiries will also cause an automatic cross-search of the Foreign Fugitive, Missing Person, Gang, Known or Suspected Terrorist, Violent Person, National Sex Offender Registry, Supervised Release, Immigration Violator, Protection Order, Identity Theft, Protective Interest File, and NICS Denied Transaction Files. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched. If MNU, SOC, or OLN is included in the inquiry, the Article File personal identifier records will also be searched.

MISSING PERSON

1 - INTRODUCTION

1.9 MESSAGE FIELD CODES AND EDITS

MIS	Miscellaneous	<p>If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. More details can be found in the "MESSAGE FIELD CODE EDITS FOR ENTRY" Section of this chapter.</p> <p>SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or nonconforming 17-character VIN. If EXL code is 2 or B or is 5 or E, the MIS Field must contain additional information. Free text. SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or non- conforming 17-character VIN.</p>
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2 – ENTRY

2.6 MESSAGE FIELD CODE EDITS FOR ENTRY

2.6.4 MISCELLANEOUS (MIS)

- Aliases, nicknames (monikers), vehicular data, dates of birth, Social Security numbers, and operator's license numbers should not be entered in the MIS Field. All additional searchable data should be entered in a supplemental record (MKE/EMN), illustrated and explained in the "SUPPLEMENTAL RECORD" of this chapter, as this procedure increases the chances of a hit on the record.
 - The types of information that should be included in the MIS Field are:
 - Clothing description (size, color, style, laundry marks)
 - Shoes (size, style, color)
 - Smoker (pipe, cigar, cigarette; brand)
 - Tobacco chewer (brand)
 - Fingernails (polish, length, biter)
 - Possible destination
 - Amount of money in possession

- Medication in possession
 - Left handed
 - Right handed
 - Explanation/description of scars, marks, tattoos, and physical characteristics
 - Conditions under which a juvenile is listed as missing
 - Child is missing under suspicious circumstances, and/or child is believed to be in a life-threatening situation
 - Missing Body parts recovered.
- In the event of a criminal kidnapping of a juvenile by the noncustodial mother, it is recommended that the mother's maiden name be entered as a possible alias and the following information be added to the MIS Field: CHILD IS MISSING UNDER SUSPICIOUS CIRCUMSTANCES and/or CHILD IS BELIEVED TO BE IN A LIFE-THREATENING SITUATION. The mother's maiden name should also be entered if it is believed that a runaway juvenile is trying to avoid identification.
 - A missing person record and any other record should be cross-referenced in the MIS Field if more than one record pertains to the same case. For example, the MIS Field of two missing persons reported missing from the same scene may include MAY BE ACCOMPANIED BY MISSING FRIEND-SEE NIC/M123456789, and the other record may contain a similar statement.
 - An ORI can request notification each time its record is hit, regardless of whether the person's whereabouts is known. The entering agency should place a "Y" in the NOA Field.
 - When a missing person record for an individual that was previously identified by partial recovered body parts is left active, the entering agency should list the body parts that were recovered in the MIS Field.
 - If the HGT or WGT Fields contain UNK and the FBI Field is blank, the MIS Field must begin with PHOTO AND/OR PRINTS AVAILABLE WITH HIT CONFIRMATION WITHIN 10 MINS or SVIN PHOTO AND/OR PRINTS AVAILABLE WITH HIT CONFIRMATION WITHIN 10 MINS.
 - If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. The following caveat will appear immediately below the MKE translation on the record response:

BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING
IN THE LINE OF DUTY.

5 – INQUIRY

5.1 EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) ACKNOWLEDGEMENT

1N01HEADER.QM.CA1012600.AGE/35.SEX/M.RAC/W.EYE/BRO.HAI/BRO.HGT/511.WGT/148

Acknowledgment

1L01HEADER
MD1012600
QUERY MISSING PERSON RECEIVED

5.11 EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) WITH NEGATIVE AND POSITIVE RESPONSES

1N01HEADER.QM.CA1012600.AGE/35.SEX/M.RAC/W.ETN/H.EYE/BRO.HAI/BRO.
HGT/511.WGT/148

Negative Response:

\$.M.1N01HEADER
CA1012600

NO NCIC MISSING PERSON RECORD FOR YOUR INQUIRY ON:
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148.
ETN/H

Positive Response:

\$.M.1N01HEADER
CA1012600

BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING
IN THE LINE OF DUTY.

NCIC HAS 35 POSSIBLE MATCHES FOR YOUR INQUIRY ON:
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148
ETN/H

THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC NUMBERS
OF U0 TO 20 OF THE HIGH SCORE RECORDS.

MKE/MISSING PERSON DISABILITY
ORI/DCFBIWAOO NAM/JONES, JASON J SEX/M RAC/W ETN/H POB/PA
DOB/19640101 HGT/511 WGT/145 EYE/BRO HAI/BRO
SMT/SC UL ARM
SOC/211440001
MNP/MP DLC/19790718 OCA/123 SID/MD99999999
MIS/BLUE ALERT LSW GRN SLACKS, WHI PULLOVER, BLK WINGTIPS SIZE 10D, SCAR IS 4
MIS/4 INCHES, CREWCUT HAIR, RIGHT HANDED, VRX FOR LEFT EYE IS
MIS/OS-12D00E-D25X120 D5 DEG BASE DOWN BLT/APOS CRC/U FPA/N BXR/F VRX/OD - 12D00E-
D2XI40 D5 DEGREES BASE UP
JWT/BELT BUCKLE IS IN THE SHAPE OF A GUN, 4 KEYS ON CHAIN ORI IS FBI HEADQUARTERS
WASHINGTON DC 202 555-1234
SMT/BLIND SMT/CL LIP

SMT/SC FACE SMT/SC L LEG
SMT/SC R LEG

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES
TOOTH

01X 32X
02MO 31M
03V 30V
04O 29V
05V 28V
06V 27V
07V 26X
08F 25V
09V 24V
10V 23V
11V 22V
12V 21V
13V 20V
14V 19V
15V 18V
16X 17V

NIC/M107649846 DTE/19790801 0000 EDT DLU/20080115 1600 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MKE/MISSING PERSON INVOLUNTARY ORI/MD10122699 NAM/THOMAS, TOM SEX/M RAC/W ETN/H
POB/TX

SKN/
SMT

MIS/LEFT-HANDED, SMOKES WINSTONS
LIC/ABC123 LIS/MD LIY/ LIT/PC
VIN/1Q87H2N100001 VYR/1972
VMA/CHEV VMO/CAM VST/2T VCO/BLK
ORI IS ANY CITY PD MD 301 555-1212
NIC/M107650007 DTE/19980811 0000 EDT DLU/19990115 0000 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

M107649846 090 M107650007 090 M123456301 090 M123456401 090
M104545687 090 M123456202 090 M123456302 090 M123456402 090
M987654321 085 M123456203 085 M123456303 083 M123456403 080
M987654323 075 M123456204 075 M123456304 075 M123456404 075
M987654343 060 M123456205 057 M123456305 057 M123456405 057

The NICs are listed in descending order by score.

VIOLENT PERSON**1 - INTRODUCTION****1.9 MESSAGE FIELD CODES AND EDITS**

MIS	Miscellaneous	<p>If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. More details can be found in the "MESSAGE FIELD CODES FOR ENTRY" Section of this chapter.</p> <p>SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or nonconforming 17-character VIN. If EXL code is 2 or B or is 5 or E, the MIS Field must contain additional information. Free text. SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or non-conforming 17-character VIN.</p>
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2 – ENTRY**2.5 MESSAGE FIELD CODES EDITS FOR ENTRY****2.5.7 MISCELLANEOUS (MIS)**

- Aliases, nicknames (monikers), vehicular data, dates of birth, Social Security numbers, and operator's license numbers should not be entered in the MIS Field. All additional searchable data should be entered in a supplemental record (MKE/ENVP), as illustrated and explained in the "SUPPLEMENTAL RECORD" Section of this chapter, as this procedure increases the chance of a hit on this record. Information in the MIS Field is not searchable.
- When specific information required for a mandatory field is not available, similar information should be substituted in that field with appropriate comments in the MIS Field.
- If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field. The following caveat will appear immediately below the MKE translation on the record response:

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

VEHICLE**1 - INTRODUCTION****1.7 MESSAGE FIELD CODES AND EDITS**

MIS	Miscellaneous	<p>If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field for the felony vehicle record. More details can be found in the "MESSAGE FIELD CODE EDITS FOR ENTRY" Section of this chapter.</p> <p>SVIN must be the first four characters in the MIS Field if the VIN is a state-assigned or nonconforming 17-character VIN. If EXL code is 2 or B or is 5 or E, the MIS Field <u>must</u> contain additional information.</p> <p>Free text.</p>
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2 – ENTRY**2.6 MESSAGE FIELD CODE EDITS FOR ENTRY****2.5.12 MISCELLANEOUS (MIS)**

- License plate numbers exceeding ten characters must be shown completely in the MIS Field. The first ten characters of the plate number must be entered in the LIC Field.

In those states where the deletion of a hyphen or symbol in a license plate number may cause an invalid match, the hyphenated plate number must be shown in the MIS Field; for example, plate number 1-1568 would be matched with plate number 11-568. License plate numbers containing a symbol may be entered according to the following guidelines:

- When a symbol is used as a separator, the number should be entered in the MIS Field with a hyphen indicating the position of the symbol, or
- When a symbol is used as a decoration, the number should be entered only in the LIC Field disregarding the symbol.
- VINs exceeding 20 characters must be shown completely in the MIS Field. The last 20 characters must be entered in the VIN Field.

- For records containing the generic VMA codes AERO, ATV, COEQ, CYL, FARM, SNOW, SPEC, TRLR, and TRUCK, the manufacturer's complete name must be entered into the MIS Field. Also, the model number and/or model name (usually contained on the bill of sale) should be entered when available. If the vehicle is homemade, VMA/HOMEMADE should be included in the MIS Field, and any additional descriptive information which might aid in identification should be entered in easily readable, abbreviated language.
- With regard to a felony vehicle record, a brief description of the felony should appear in the MIS Field.
- In instances where a vehicle is not registered and the VYR is unknown, such as for a minibike, snowmobile, or assembled or homemade vehicle, the VYR should be estimated and VYR-ESTIMATED should be placed in the MIS Field.
- States that do not have an OAN Field and have entered a nonconforming 17-character VIN or state-assigned serial number in the VIN Field must place the word SVIN as the first item in the MIS Field.
- If the record-entering agency chooses to indicate the existence of a state-activated Blue Alert in the NCIC System, BLUE ALERT must be entered as the first ten characters in the MIS Field for the felony vehicle record. The following caveat will appear immediately below the MKE translation on the record response:

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS VEHICLE.

2.4 UPDATE TO THE NCIC INTERSTATE COMPACT FOR JUVENILES (ICJ)AFFECTED BY CHANGE: **Wanted Person**EFFECTIVE DATE: **Immediate****Background**

This TOU documents that all 50 states, Washington D.C., and the U.S. Virgin Islands are ICJ participants and permitted to enter Category 2 Juvenile records into the NCIC Wanted Person File. All information on the entry of juveniles into the Wanted Person File has been updated and the section pertaining to the Rendition Amendment has been removed and replaced with a hyperlink to the Interstate Compact for Juveniles website.

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

WANTED PERSON

1 - INTRODUCTION

1.1 CRITERIA FOR ENTRY

1.1.3 JUVENILE

Juvenile status is determined by the laws of the state of residence of the parent, guardian, person, or agency entitled to legal custody of such juvenile. The criteria for entry are the following:

- A juvenile who has been **adjudged delinquent** and is **subject to the jurisdiction** of the court making such adjudication or to the jurisdiction or supervision of an agency or institution pursuant to an order of such court (Category 1), and
- Who has **escaped** from an institution or agency vested with the legal custody or supervision of such juvenile, or
- Who has **absconded** while on probation or parole?

Entry of a record in this category must be supported by a copy of the judgment, formal adjudication, or order of commitment which subjects such a delinquent to probation or parole or to the legal custody of the institution or agency concerned.

Specifically excluded from this category are "status offenders," i.e., children who commit noncriminal but legally proscribed acts, such as truancy, disobedience to parents, running away, and violating curfew.

- A juvenile who has been charged with the commission of a delinquent act that would be a crime if committed by an adult and who has fled from the state where the act was committed. (Category 2)

Entry of a record in this category is permitted only when a petition has been filed in a court of competent jurisdiction in the requesting state where the violation of criminal law is alleged to have been committed.

~~Only agencies in states where the Rendition Amendment to the Interstate Compact on Juveniles (ICS) has been signed will be permitted to enter Category 2 records. (The ICS and the Rendition Amendment can be found in "Appendix A: INTERSTATE COMPACT ON JUVENILES" in this chapter.) The following states are permitted entry:~~

Alabama	Indiana	Nebraska	South Carolina
Alaska	Iowa	Nevada	Tennessee
Arizona	Kansas	New Hampshire	Texas

Arkansas	Kentucky	New Jersey	Utah
California	Louisiana	New Mexico	Vermont
Colorado	Maine	New York	Virginia
Connecticut	Maryland	North Carolina	Washington
Delaware	Massachusetts	North Dakota	West Virginia
Florida	Michigan	Ohio	Wisconsin
Georgia	Minnesota	Oklahoma	Wyoming
Hawaii	Mississippi	Oregon	District of Columbia
Idaho	Missouri	Pennsylvania	-
Illinois	Montana	Rhode Island	-

Agencies in states **not listed** that attempt to enter an EWJ record with an offense code other than 8100, 8101, or 8102 will receive the reject message: REJECT—NOT AUTHORIZED.

A record response is also restricted to those states listed above for EWJ entries with an offense code other than 8100, 8101, or 8102. Agencies in states not listed above will receive a NO RECORD response.

The Interstate Compact for Juveniles is an agreement between the states that regulates the interstate movement of juveniles who are under court supervision or have run away to another state. States ratifying the compact are bound by federal law to observe the terms of the agreement. The Compact provides for states' supervision and return of juveniles who have run away from home and left their state of residence; are on probation, parole, or other supervision, or have escaped to another state; and have been accused of an offense in another state.

All 50 states, Washington, D.C., and the U.S. Virgin Islands are party to the Interstate Compact for Juveniles and are permitted to enter Category 2 records into the NCIC Wanted Person File. Records must be entered with a message key of EWJ and an offense code of 8100, 8101, or 8102.

For additional information, visit www.juvenilecompact.org.

12 APPENDIX A: INTERSTATE COMPACT ON JUVENILES

THE INTERSTATE COMPACT ON JUVENILES

The contracting states solemnly agree:

ARTICLE I Findings and Purposes

That juveniles who are not under proper supervision and control, or who have absconded, escaped or run away, are likely to endanger their own health, morals and welfare, and the health, morals and welfare of others. The cooperation of the states party to this compact is therefore

necessary to provide for the welfare and protection of juveniles and of the public with respect to (1) cooperative supervision of delinquent juveniles on probation or parole; (2) the return, from one state to another, of delinquent juveniles who have escaped or absconded; (3) the return, from one state to another, of nondelinquent juveniles who have run away from home; and (4) additional measures for the protection of juveniles and of the public, which any two or more of the party states may find desirable to undertake cooperatively. In carrying out the provisions of this compact the party states shall be guided by the noncriminal, reformatory and protective policies which guide their laws concerning delinquent, neglected or dependent juveniles generally. It shall be the policy of the states party to this compact to cooperate and observe their respective responsibilities for the prompt return and acceptance of juveniles and delinquent juveniles who become subject to the provisions of this compact. The provisions of this compact shall be reasonably and liberally construed to accomplish the foregoing purposes.

Article II—Existing Rights and Remedies

That all remedies and procedures provided by this compact be in addition to and not in substitution for other rights, remedies and procedures, and shall not be in derogation of parental rights and responsibilities.

Article III—Definitions

That, for the purposes of this compact, "delinquent juvenile" means any juvenile who has been adjudged delinquent and who, at the time the provisions of this compact are invoked, is still subject to the jurisdiction of the court that has made such adjudication or to the jurisdiction or supervision of an agency or institution pursuant to an order of such court; "probation or parole" means any kind of conditional release of juveniles authorized under the laws of the states party hereto; "court" means any court having jurisdiction over delinquent, neglected or dependent children; "state" means any state, territory or possession of the United States, the District of Columbia, and the Commonwealth of Puerto Rico; and "residence" or any variant thereof means a place at which a home or regular place of abode is maintained.

Article IV—Return of Runaways

(a) That the parent, guardian, person or agency entitled to legal custody of a juvenile who has not been adjudged delinquent but who has run away without the consent of such parent, guardian, person or agency may petition the appropriate court in the demanding state for the issuance of a requisition for his return. The petition shall state the name and age of the juvenile, the name of the petitioner and the basis of entitlement to the juvenile's custody, the circumstances of his running away, his location if known at the time application is made, and such other facts as may tend to show that the juvenile who has run away is endangering his own welfare or the welfare of others and is not an emancipated minor. The petition shall be verified by affidavit, shall be executed in duplicate, and shall be accompanied by two certified copies of the document or documents on which the petitioner's entitlement to the juvenile's custody is based, such as birth certificates, letters of guardianship, or custody decrees. Such further affidavits and other documents as may be deemed proper may be submitted with such petition. The judge of the court to which this application is made may hold a hearing thereon to determine whether for the

purposes of this compact the petitioner is entitled to the legal custody of the juvenile, whether or not it appears that the juvenile has in fact run away without consent, whether or not he is an emancipated minor, and whether or not it is in the best interest of the juvenile to compel his return to the state. If the judge determines, either with or without a hearing, that the juvenile should be returned, he shall present to the appropriate court or to the executive authority of the state where the juvenile is alleged to be located a written requisition for the return of such juvenile. Such requisition shall set forth the name and age of the juvenile, the determination of the court that the juvenile has run away without the consent of a parent, guardian, person or agency entitled to his legal custody, and that it is in the best interest and for the protection of such juvenile that he be returned. In the event that a proceeding for the adjudication of the juvenile as a delinquent, neglected or dependent juvenile is pending in the court at the time when such juvenile runs away, the court may issue a requisition for the return of such juvenile upon its own motion, regardless of the consent of the parents, guardian, person or agency entitled to legal custody, reciting therein the nature and circumstances of the pending proceeding. The requisition shall in every case be executed in duplicate and shall be signed by the judge. One copy of the requisition shall be filed with the compact administrator of the demanding state, there to remain on file subject to the provisions of law governing records of such court. Upon the receipt of a requisition demanding the return of a juvenile who has run away, the court or the executive authority to whom the requisition is addressed shall issue an order to any peace officer or other appropriate person directing him to take into custody and detain such juvenile. Such detention order must substantially recite the facts necessary to the validity of its issuance hereunder. No juvenile detained upon such order shall be delivered over to the officer whom the court demanding him shall have appointed to receive him, unless he shall first be taken forthwith before a judge of a court in the state, who shall inform him of the demand made for his return, and who may appoint counsel or guardian ad litem for him. If the judge of such court shall find that the requisition is in order, he shall deliver such juvenile over to the officer whom the court demanding him shall have appointed to receive him. The judge, however, may fix a reasonable time to be allowed for the purposes of testing the legality of the proceeding.

Upon reasonable information that a person is a juvenile who has run away from another state party to this compact without the consent of a parent, guardian, person or agency entitled to his legal custody, such juvenile may be taken into custody without a requisition and brought forthwith before a judge of the appropriate court who may appoint counsel or guardian ad litem for such juvenile and who shall determine after a hearing whether sufficient cause exists to hold the person, subject to the order of the court, for his own protection and welfare, for such a time not exceeding 90 days as will enable his return to another state party to this compact pursuant to a requisition for his return from a court of that state. If, at the time when a state seeks the return of a juvenile who has run away, there is pending in the state wherein he is found any criminal charge, or any proceeding to have him adjudicated a delinquent juvenile for an act committed in such state, or if he is suspected of having committed within such state a criminal offense or an act of juvenile delinquency, he shall not be returned without the consent of such state until discharged from prosecution or other form of proceeding, imprisonment, detention or supervision for such offense or juvenile delinquency. The duly accredited officers of any state party to this compact, upon the establishment of their authority and the identity of the juvenile

being returned, shall be permitted to transport such juvenile through any and all the states party to this compact, without interference. Upon his return to the state from which he ran away, the juvenile shall be subject to such further proceedings as may be appropriate under the laws of that state.

(b) That the state to which a juvenile is returned under this Article shall be responsible for payment of the transportation costs of such return.

(c) That "juvenile" as used in this Article means any person who is a minor under the law of the state of residence of the parent, guardian, person or agency entitled to the legal custody of such minor.

Article V—Return of Escapees and Absconders

(a) That the appropriate person or authority from whose probation or parole supervision a delinquent juvenile has absconded or from whose institutional custody he has escaped shall present to the appropriate court or to the executive authority of the state where the delinquent juvenile is alleged to be located a written requisition for the return of such delinquent juvenile. Such requisition shall state the name and age of the delinquent juvenile, the particulars of his adjudication as a delinquent juvenile, the circumstances of the breach of the terms of his probation or parole or of his escape from an institution or agency vested with his legal custody or supervision, and the location of such delinquent juvenile, if known, at the time the requisition is made. The requisition shall be verified by affidavit, shall be executed in duplicate, and shall be accompanied by two certified copies of the judgment, formal adjudication, or order of commitment which subjects such delinquent juvenile to probation or parole or to the legal custody of the institution or agency concerned. Such further affidavits and other documents as may be deemed proper may be submitted with such requisition. One copy of the requisition shall be filed with the compact administrator of the demanding state, there to remain on file subject to the provisions of law governing records of the appropriate court. Upon the receipt of a requisition demanding the return of a delinquent juvenile who has absconded or escaped, the court or the executive authority to whom the requisition is addressed shall issue an order to any peace officer or other appropriate person directing him to take into custody and detain such delinquent juvenile. Such detention order must substantially recite the facts necessary to the validity of its issuance hereunder. No delinquent juvenile detained upon such order shall be delivered over to the officer whom the appropriate person or authority demanding him shall have appointed to receive him, unless he shall first be taken forthwith before a judge of an appropriate court in the state, who shall inform him of the demand made for his return and who may appoint counsel or guardian ad litem for him. If the judge of such court shall find that the requisition is in order, he shall deliver such delinquent juvenile over to the officer whom the appropriate person or authority demanding him shall have appointed to receive him. The judge, however, may fix a reasonable time to be allowed for the purpose of testing the legality of the proceeding.

Upon reasonable information that a person is a delinquent juvenile who has absconded while on probation or parole, or escaped from an institution or agency vested with his legal custody or supervision in any state party to this compact, such person may be taken into custody in any

~~other state party to this compact without a requisition. But in such event, he must be taken forthwith before a judge of the appropriate court, who may appoint counsel or guardian ad litem for such person and who shall determine, after a hearing, whether sufficient cause exists to hold the person subject to the order of the court for such a time, not exceeding 90 days, as will enable his detention under a detention order issued on a requisition pursuant to this Article. If, at the time when a state seeks the return of a delinquent juvenile who has either absconded while on probation or parole or escaped from an institution or agency vested with his legal custody or supervision, there is pending in the state wherein he is detained any criminal charge or any proceeding to have him adjudicated a delinquent juvenile for an act committed in such state, or if he is suspected of having committed within such state a criminal offense or an act of juvenile delinquency, he shall not be returned without the consent of such state until discharged from prosecution or other form of proceeding, imprisonment, detention or supervision for such offense or juvenile delinquency. The duly accredited officers of any state party to this compact, upon the establishment of their authority and the identity of the delinquent juvenile being returned, shall be permitted to transport such delinquent juvenile through any and all states party to this compact, without interference. Upon his return to the state from which he escaped or absconded, the delinquent juvenile shall be subject to such further proceedings as may be appropriate under the laws of that state. (b) That the state to which a delinquent juvenile is returned under this Article shall be responsible for payment of the transportation costs of such return.~~

Article VI—Voluntary Return Procedure

~~That any delinquent juvenile who has absconded while on probation or parole, or escaped from an institution or agency vested with his legal custody or supervision in any state party to this compact, and any juvenile who has run away from any state party to this compact, who is taken into custody without a requisition in another state party to this compact under the provisions of Article IV (a) or of Article V (a), may consent to his immediate return to the state from which he absconded, escaped or ran away. Such consent shall be given by the juvenile or delinquent juvenile and his counsel or guardian ad litem if any, by executing or subscribing a writing, in the presence of a judge of the appropriate court, which states that the juvenile or delinquent juvenile and his counsel or guardian ad litem, if any, consent to his return to the demanding state. Before such consent shall be executed or subscribed, however, the judge, in the presence of counsel or guardian ad litem, if any, shall inform the juvenile or delinquent juvenile of his rights under this compact. When the consent has been duly executed, it shall be forwarded to and filed with the compact administrator of the state in which the court is located and the judge shall direct the officer having the juvenile or delinquent juvenile in custody to deliver him to the duly accredited officer or officers of the state demanding his return, and shall cause to be delivered to such officer or officers a copy of the consent. The court may, however, upon the request of the state to which the juvenile or delinquent juvenile is being returned order him to return unaccompanied to such state and shall provide him with a copy of such court order; in such event a copy of the consent shall be forwarded to the compact administrator of the state to which said juvenile or delinquent juvenile is ordered to return.~~

Article VII—Cooperative Supervision of Probationers and Parolees

~~(a) That the duly constituted judicial and administrative authorities of a state party to this compact (herein called "sending state") may permit any delinquent juvenile within such state, placed on probation or parole, to reside in any other state party to this compact (herein called "receiving state") while on probation or parole, and the receiving state shall accept such delinquent juvenile, if the parent, guardian or person entitled to the legal custody of such delinquent juvenile is residing or undertakes to reside within the receiving state. Before granting such permission, opportunity shall be given to the receiving state to make such investigations as it deems necessary. The authorities of the sending state shall send to the authorities of the receiving state copies of pertinent court orders, social case studies and all other available information which may be of value to and assist the receiving state in supervising a probationer or parolee under this compact. A receiving state, in its discretion, may agree to accept supervision of a probationer or parolee in cases where the parent, guardian or person entitled to the legal custody of the delinquent juvenile is not a resident of the receiving state, and if so accepted the sending state may transfer supervision accordingly.~~

~~(b) That each receiving state will assume the duties of visitation and of supervision over any such delinquent juvenile and in the exercise of those duties will be governed by the same standards of visitation and supervision that prevail for its own delinquent juveniles released on probation or parole.~~

~~(c) That, after consultation between the appropriate authorities of the sending state and of the receiving state as to the desirability and necessity of returning such a delinquent juvenile, the duly accredited officers of a sending state may enter a receiving state and there apprehend and retake any such delinquent juvenile on probation or parole. For that purpose, no formalities will be required, other than establishing the authority of the officer and the identity of the delinquent juvenile to be retaken and returned. The decision of the sending state to retake a delinquent juvenile on probation or parole shall be conclusive upon and not reviewable within the receiving state, but if, at the time the sending state seeks to retake a delinquent juvenile on probation or parole, there is pending against him within the receiving state any criminal charge or any proceeding to have him adjudicated a delinquent juvenile for any act committed in such state, or if he is suspected of having committed within such state a criminal offense or an act of juvenile delinquency, he shall not be returned without the consent of the receiving state until discharged from prosecution or other form of proceeding, imprisonment, detention or supervision for such offense or juvenile delinquency. The duly accredited officers of the sending state shall be permitted to transport delinquent juveniles being so returned through any and all states party to this compact, without interference.~~

~~(d) That the sending state shall be responsible under this Article for paying the costs of transporting any delinquent juvenile to the receiving state or of returning any delinquent juvenile to the sending state.~~

Article VIII—Responsibility for Costs

~~(a) That the provisions of Articles IV (b), V (b) and VII (d) of this compact shall not be construed to alter or affect any internal relationship among the departments, agencies and~~

officers of and in the government of a party state, or between a party state and its subdivisions, as to the payment of costs, or responsibilities therefore.

~~(b) That nothing in this compact shall be construed to prevent any party state or subdivision thereof from asserting any right against any person, agency or other entity in regard to costs for which such party state or subdivision thereof may be responsible pursuant to Articles IV (b), V (b) or VII (d) of this compact.~~

~~Article IX—Detention Practices~~

~~That, to every extent possible, it shall be the policy of states party to this compact that no juvenile or delinquent juvenile shall be placed or detained in any prison, jail or lockup nor be detained or transported in association with criminal, vicious or dissolute persons.~~

~~Article X—Supplementary Agreements~~

~~That the duly constituted administrative authorities of a state party to this compact may enter into supplementary agreements with any other state or states party hereto for the cooperative care, treatment and rehabilitation of delinquent juveniles whenever they shall find that such agreements will improve the facilities or programs available for such care, treatment and rehabilitation. Such care, treatment and rehabilitation may be provided in an institution located within any state entering into such supplementary agreement. Such supplementary agreements shall (1) provide the rates to be paid for the care, treatment and custody of such delinquent juveniles, taking into consideration the character of facilities, services and subsistence furnished; (2) provide that the delinquent juvenile shall be given a court hearing prior to his being sent to another state for care, treatment and custody; (3) provide that the state receiving such a delinquent juvenile in one of its institutions shall act solely as agent for the state sending such delinquent juvenile; (4) provide that the sending state shall at all times retain jurisdiction over delinquent juveniles sent to an institution in another state; (5) provide for reasonable inspection of such institutions by the sending state; (6) provide that the consent of the parent, guardian, person or agency entitled to the legal custody of said delinquent juvenile shall be secured prior to his being sent to another state; and (7) make provision for such other matters and details as shall be necessary to protect the rights and equities of such delinquent juveniles and of the cooperating states.~~

~~Article XI—Acceptance of Federal and Other Aid~~

~~That any state party to this compact may accept any and all donations, gifts and grants of money, equipment and services from the federal or any local government, or any agency thereof and from any person, firm or corporation, for any of the purposes and functions of this compact, and may receive and utilize the same subject to the terms, conditions and regulations governing such donations, gifts and grants.~~

~~Article XII—Compact Administrators~~

~~That the governor of each state party to this compact shall designate an officer who, acting jointly with like officers of other party states, shall promulgate rules and regulations to carry out more effectively the terms and provisions of this compact.~~

~~Article XIII—Execution of Compact~~

~~That this compact shall become operative immediately upon its execution by any state as between it and any other state or states so executing. When executed it shall have the full force and effect of law within such state, the form of execution to be in accordance with the laws of the executing state.~~

~~Article XIV—Renunciation~~

~~That this compact shall continue in force and remain binding upon each executing state until renounced by it. Renunciation of this compact shall be by the same authority which executed it, by sending six months' notice in writing of its intention to withdraw from the compact to the other states party hereto. The duties and obligations of a renouncing state under Article VII hereof shall continue as to parolees and probationers residing therein at the time of withdrawal until retaken or finally discharged. Supplementary agreements entered into under Article X hereof shall be subject to renunciation as provided by such supplementary agreements, and shall not be subject to the six months' renunciation notice of the present article.~~

~~Article XV—Severability~~

~~That the provisions of this compact shall be severable and if any phrase, clause, sentence or provision of this compact is declared to be contrary to the constitution of any participating state or of the United States or the applicability thereof to any government, agency, person or circumstances is held invalid, the validity of the remainder of this compact and the applicability thereof to any government, agency, person or circumstance shall not be affected thereby. If this compact shall be held contrary to the constitution of any state participating therein, the compact shall remain in full force and effect as to the remaining states and in full force and effect as to the state affected as to all severable matters.~~

~~Member States and Statutory Citations~~

Alabama:	Ala. Code, Title 49, Sec. 10291 (1965)
Alaska:	Al. Stat. 47.15.010 to 80 (1960)
Arizona:	Ariz. Rev. Stat. 8 361 to 67 (1961)
Arkansas:	Act No. 155 of 1961 (1961)
California:	Welf. Code, Ch. 1363, Sec. 1300-1308 (1955)
Colorado:	Colo. Rev. Stat. 24-60-701 to 8 (1957)
Connecticut:	Conn. Gen. Stat., Sec. 17-75 to 81 (1957)
Delaware:	Del. Laws, Ch. 64, Vol. 54 (1963)
Florida:	Fla. Stat., Ch. 39.25 to 31 (1957)

Georgia:-	Act No. 1259 of 1972 (1972)
Hawaii:-	H.R.S., Sec. 582-1 (1955)
Idaho:-	Idaho Code, 16-1901-10, Ch. 194 (1961)
Illinois:-	I.R.S., Ch. 23, Sec. 2591 et seq.
Indiana:-	Acts of 1957, Ch. 98 (1957)
Iowa:-	Iowa Code, Ch. 231.14 (1961)
Kansas:-	Kan. Stat. 38-1001 to 7 (1965)
Kentucky:-	K.R.S. 208.600-990 (1960)
Louisiana:-	La. Rev. Stat. 46:1451 (1958)
Maine:-	Me. Rev. Stat., Title 34, Ch. 9, Sec. 181 (1955)
Maryland:-	Md. Ann. Code, Art. 41, Sec. 387 (1966)
Massachusetts:-	Ch. 687, Laws of 1955 (1955)
Michigan:-	Public Act 203, as amended (1958)
Minnesota:-	Minn. Stat. 260.51; Laws 1957, Ch. 892 (1957)
Mississippi:-	Miss. Code Ann., Sec. 43-25 (1958)
Missouri:-	Mo. Rev. Stat., Sec. 210.570 (1955)
Montana:-	Mont. Rev. Codes, Sec. 10-1001 (1967)
Nebraska:-	Laws of 1963, Ch. 248, Sec. 43-1001 (1963)
Nevada:-	Nev. Rev. Stat. 214.010, Art. 4 (1957)
New Hampshire:-	N.H. Rev. Stat. Ann., 169-A:1 (1957)
New Jersey:-	N.J. Stat. Ann., 9:23-1 (1955)
New Mexico:-	N.M. Stat. Ann., 13-16-1 (1973)
New York:-	Unconsol. Laws, Sec. 1801, Title 5 (1955)
North Carolina:-	N.C. Gen. Stat. 110-64.1 (1965)
North Dakota:-	N.D. Cent. Code, 27-22-01 (1969)
Ohio:-	Ohio Rev. Code Ann., 2151.56 (1957)
Oklahoma:-	10 Okla. Stat. 532 (1967)
Oregon:-	Oreg. Rev. Stat. 417 (1959)
Pennsylvania:-	62 P.S. 731-35
Rhode Island:-	R.I. Gen. Laws, Title 14, Ch. 6 (1957)
South Carolina:-	S.C. Code, Sec. 55-65 (1970)
Tennessee:-	Tenn. Code Ann., 37-801 (1955)
Texas:-	Vern. Civil Stat., Art. 514e (1965)
Vermont:-	Vt. Stat. Ann., Title 33, Sec. 551 (1968)
Virginia:-	Ch. 452, Acts of 1956 (1956)
Washington:-	Wash. Rev. Code, 13.24 (1955)
West Virginia:-	W. Va. Code, Art. 8, Chap. 49 (1963)
Wisconsin:-	Wisc. Stat., Sec. 48.991 (1957)
Wyoming:-	Wyo. Stat., 14-52.10 (1957)
Dist. of Col.:-	P.L. 91-358 of 1970 (1970)
Guam:-	P.L. 12-50 of 1973 (1973)
Congress:-	48 Stat. 909 (1934)

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RENDITION AMENDMENT

~~This article shall provide additional remedies, and shall be binding only as among and between those party states which specifically execute the same.~~

~~All provisions and procedures of Articles V and VI of the Interstate Compact on Juveniles shall be construed to apply to any juvenile charged with being a delinquent by reason of a violation of any criminal law. Any juvenile, charged with being a delinquent by reason of violating any criminal law shall be returned to the requesting state upon a requisition to the state where the juvenile may be found. A petition in such case shall be filed in a court of competent jurisdiction in the requesting state where the violation of criminal law is alleged to have been committed. The petition may be filed regardless of whether the juvenile has left the state before or after the filing of the petition. The requisition described in Article V of the compact shall be forwarded by the judge of the court in which the petition has been filed.~~

2.5 UPDATE TO THE KNOWN OR SUSPECTED TERRORIST HANDLING CODES

AFFECTED BY CHANGE:

**Introduction
Known or Suspected Terrorist**

EFFECTIVE DATE:

October 6, 2020

Background

This TOU documents the change in the Handling Code caveat language, which is present on all Known or Suspected Terrorist (KST) record responses. These changes were provided by the Terrorist Screening Center to ensure the legal disclaimer was explicit.

System Changes

The NCIC System is changing the language returned in KST File Handling Code caveats.

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

2 – NCIC MESSAGES

2.5 INQUIRY

2.5.6 Positive Response to an On-line Inquiry

2.5.6.28 Known or Suspected Terrorist File Message

The message below appears in Known or Suspected Terrorist File records with a SGP (Subgroup) Field of Handling Code 1. The telephone number for the Terrorist Screening Center will be provided in the actual hit response.

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING – APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN THE INDIVIDUAL PURSUANT TO YOUR DEPARTMENT'S PROCEDURES FOR HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE FBI'S TSC AT XXX-XXX-XXXX FOR ADDITIONAL DIRECTION.

IF AN ARREST WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND IMMEDIATELY CONTACT THE TSC AT XXX-XXX-XXXX FOR ADDITIONAL DIRECTION WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.

The message below appears in Known or Suspected Terrorist File records with a SGP (Subgroup) Field of Handling Code 2. The telephone number for the Terrorist Screening Center will be provided in the actual hit response.

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING – APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USH ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.

The message below appears in Known or Suspected Terrorist File records with a SGP (Subgroup) Field of Handling Code 3. The telephone number for the Terrorist Screening Center will be provided in the actual hit response.

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.

The message below appears in Known or Suspected Terrorist File records with a SGP (Subgroup) Field of Handling Code 4. The telephone number for the Terrorist Screening Center will be provided in the actual hit response.

NATIONAL SECURITY

LAW ENFORCEMENT SENSITIVE INFORMATION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE A PERSON OF NATIONAL SECURITY INTEREST.

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS A PERSON OF NATIONAL SECURITY INTEREST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE FBI IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION.

The message below appears in Known or Suspected Terrorist File records with a SGP (Subgroup) Field of Handling Code 5. The telephone number for the Terrorist Screening Center will be provided in the actual hit response.

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE OF INTEREST FOR TIES TO TRANSNATIONAL ORGANIZED CRIME (TOC)

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL HAS TIES TO TRANSNATIONAL ORGANIZED CRIME AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION.

Inquiry messages and responses are further explained in the Inquiry section of each NCIC file chapter.

KNOWN OR SUSPECTED TERRORIST**1 – INTRODUCTION****1.3 MESSAGE KEY (MKE) CODES**

Message	MKE	Translation
Entry	EGMT	POSSIBLE TERRORIST ORGANIZATION MEMBER – CAUTION POSSIBLE PERSON OF INTEREST - CAUTION POSSIBLE NATIONAL SECURITY THREAT - CAUTION

5 – INQUIRY**5.2 EXAMPLE OF AN INQUIRY**

1N01HEADER.QW.MD1012400.NAM/SMITH,JOHN.SEX/M.RAC/W.DOB/19960213

Negative Response:

1L01HEADER MD1012400
NO NCIC WANT DOB/19960213 NAM/SMITH,JOHN SEX/M RAC/W

Positive Response:

Note: There are five different Handling Codes utilized by the TSC for KST File records. Based upon the Handling Code in the hit response, the receiving agency should adhere to the information and direction within the caveat. The following caveat examples do not include the correct telephone number for the TSC. The correct telephone number will be in the caveat and the hit response.

Handling Code 1 Records

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER XXX-XXX-XXXX
ORI/DCTSC0800 NAM/SMITH,JOHN SEX/M RAC/W
DOB/19960213

GNG/DMST XTMST*DFBI SGP/HANDLING CODE 1*DFBI
ECR/A DOP/20240725 OCA/17US001
NOA/N
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000104 DTE/20190725 1244 EDT DLU/20190725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN THE INDIVIDUAL PURSUANT TO YOUR DEPARTMENT'S PROCEDURES FOR HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE FBI'S TSC AT XXX-XXX-XXXX FOR ADDITIONAL DIRECTION.

IF AN ARREST WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND IMMEDIATELY CONTACT THE TSC AT XXX-XXX-XXXX FOR ADDITIONAL DIRECTION WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER.

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Handling Code 2 Records

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER XXX-XXX-XXXX
ORI/DCTSC0300 NAM/SMITH,JOHN SEX/M RAC/W
DOB/19960213
GNG/DMST XTMST*DFBI SGP/HANDLING CODE 2*DFBI
ECR/A DOP/20240725 OCA/17US002
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000308 DTE/20190725 1244 EDT DLU/20190725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN

THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.***

Handling Code 3 Records

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER XXX-XXX-XXXX
ORI/DCTSC1000 NAM/SMITH,JOHN SEX/M RAC/W
DOB/19960213
GNG/DMST XTMST*DFBI SGP/HANDLING CODE 3*DFBI
ECR/A DOP/20240725 OCA/17US003
NOA/N
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000512 DTE/20190725 1244 EDT DLU/20190725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MYST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.

Handling Code 4 Records

LAW ENFORCEMENT SENSITIVE INFORMATION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE A PERSON OF NATIONAL SECURITY INTEREST

MKE/POSSIBLE PERSON OF NATIONAL SECURITY INTEREST - CAUTION
CONTACT THE FBI XXX-XXX-XXXX
ORI/DCTSC0300 NAM/SMITH,JOHN SEX/M RAC/W
DOB/19960213
GNG/~~NAT-SEC~~ POS PER INT*DFBI SGP/HANDLING CODE 4*DFBI
ECR/A DOP/20240725 OCA/17US004
DNA/N

ORI IS FBI TERRORIST SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000920 DTE/20190725 1244 EDT DLU/20190725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS **A PERSON** OF ~~NATIONAL SECURITY~~ INTEREST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE FBI IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL **OR ADMINISTRATIVE** PROCEEDING **OR PROCESS**. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION.

Handling Code 5 Records

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE OF INTEREST FOR TIES TO TRANSNATIONAL ORGANIZED CRIME (TOC)

MKE/POSSIBLE NATIONAL SECURITY THREAT - CAUTION
ORI/DCTSC5000 NAM/SMITH,JOHN SEX/M RAC/W
DOB/19960213
GNG/NAT SEC THREAT*T0C SGP/HANDLING CODE 5*FBI
ECR/A DOP/20240725 OCA/17US005
NOA/N
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000001107 DTE/20190725 1244 EDT DLU/20190725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL HAS TIES TO TRANSNATIONAL ORGANIZED CRIME AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL **OR ADMINISTRATIVE** PROCEEDING **OR PROCESS**. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION.

2.6 UPDATE TO THE UNITED STATES CODE REFERENCE RELATED TO THE ENTRY OF MISSING PERSONS UNDER THE AGE OF 21AFFECTED BY CHANGE: **Missing Person File**EFFECTIVE DATE: **Immediate****Background**

This TOU documents the change of the United States Code (U.S.C.) reference related to the entry of missing persons under the age of 21 into the NCIC. The update shows that Title 42, U.S.C., Section 5779(a) was editorially reclassified as Title 34, U.S.C., Section 41307(a).

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

MISSING PERSON FILE

1 – INTRODUCTION

1.1 CRITERIA FOR ENTRY

Agencies must have a missing person report (electronic or hard copy) on file to support a missing person entry. A missing person record may be entered using one of the following categories:

- Disability (MKE/EMD): a person of any age who is missing and under proven physical/mental disability or is senile, thereby subjecting him/ herself or others to personal and immediate danger.
- Endangered (MKE/EME): a person of any age who is missing under circumstances indicating that his/her physical safety may be in danger.
- Involuntary (MKE/EMI): a person of any age who is missing under circumstances indicating that the disappearance may not have been voluntary, i.e., abduction or kidnapping.
- Juvenile (MKE/EMJ): a person who is missing and not declared emancipated as defined by the laws of his/her state of residence and does not meet any of the entry criteria set forth in the Disability, Endangered, Involuntary, or Catastrophe Victim categories.
- Catastrophe Victim (MKE/EMV): a person of any age who is missing after a catastrophe.
- Other (MKE/EMO): a person not meeting the criteria for entry in any other category who is missing and 1) for whom there is a reasonable concern for his/her safety or 2) a person who is under age 21 and declared emancipated by the laws of his/her state of residence*.

*In accordance with Title 42 34, United States eCode (U.S.C.), Section 5779 41307(a), agencies are required to enter records into the NCIC Missing Person File for missing individuals under the age of 21.

**2.7 UPDATE TO THE INTERNATIONAL CRIMINAL POLICE
ORGANIZATION AUTHORITIES (INTERPOL) QUERY ACCESS TO NCIC
FILES**AFFECTED BY CHANGE: **ORI File**EFFECTIVE DATE: **Immediate****Background**

This TOU documents INTERPOL query only access to all NCIC Files, as recommended and approved by the CJIS Advisory Policy Board (APB) in December 2010.

The APB approved the following motion during its December 8–9, 2010, meeting. The APB moved to expand the query only access of INTERPOL users beyond the NCIC Vehicle, Boat, and License Plate Files to include the NCIC Persons and Property Files (all NCIC Files.).

NCIC Operating Manual Changes

Additions to the *NCIC Operating Manual* are indicated by highlighting, and deletions are indicated by ~~strikeout~~.

ORI FILE

1 – INTRODUCTION

1.5 ORI STRUCTURE AND USE

The ORI is a nine-character identifier assigned by FBI CJIS Division staff to an agency which has met the established qualifying criteria for ORI assignment to identify the agency in transactions on the NCIC System. The structure of law enforcement ORIs (those ORIs ending with a zero) and other criminal justice ORIs (those ORIs ending with an alphabetic character) are as follows:

1.5.4 Definitions for the Alpha Characters:

- **I - Interpol.**
The ORI allows for ~~limited access to the Vehicle File, the Boat File, the License Plate File, and the Vehicle/Boat Part File Only~~ query access to all files. The ORI will always have a numeric character "9" in the 8th position of the ORI.